City of Turlock
Engineering Division
156 S. Broadway, Suite 150
Turlock, CA 95380
(209) 668-5520 Fax (209) 668-5563

Permit #: _____

APPLICATION FOR ENCROACHMENT PERMIT

PLEASE PROVIDE ALL INFORMATION FOR ITEMS 1 THROUGH 9 (INCOMPLETE APPLICATIONS WILL BE RETURNED)

1. Location of Work: _____ Assessors Parcel #: _____
2. Owner: _____ Email: _____ Phone: _____
   Address: _____ City: _____ State: ____ ZIP Code: _____
3. Contractor: _____ Email: _____ Phone: _____
   Address: _____ City: _____ State: ____ ZIP Code: _____
   State License Number: _____ City/Business License Number: _____
4. Estimated Start Date: _____ Estimated Completion Date: _____
5. Description of Work: _____

6. Provide an engineers estimate or contractor's bid price for all off site improvements (REQUIRED): $ _____
7. Total improvement area (square feet): _____
8. Total new and reconstructed impervious surface area (square feet): _____
9. Total new and rehabilitated landscape area (square feet): _____

PLEASE CHECK ALL ITEMS THAT APPLY (Documents must be submitted and approved by the City prior to issuance of a permit.)

10. Insurance Requirements:

- ☐ A. If construction shall be performed by Homeowner, please provide the following:
  - ☐ 1. Proof of homeowner's Insurance (Including: general liability coverage, address insured and policy number.)
- ☐ B. If construction shall be performed by Contractor, please provide the following:
  - ☐ 1. Certificate of Insurance "ACORD" evidencing commercial general liability, automobile liability, and applicable workers' compensation coverages.
  - ☐ 2. 30-days Notice of Cancellation Endorsement.
  - ☐ 3. Additional Insured CG 20 10 Endorsement naming "the City of Turlock, its elective and appointive boards, officers, agents, employees and volunteers."
  - ☐ 4. Additional Insured CG 20 37 Endorsement naming "the City of Turlock, its elective and appointive boards, officers, agents, employees and volunteers."
  - ☐ 5. Primary/Non-contributory Endorsement.
  - ☐ 6. Commercial General Liability Waiver of Subrogation Endorsement.
  - ☐ 7. Workers' Compensation Waiver of Subrogation Endorsement.
- ☐ C. If construction shall be performed by Contractor and the work is related to a trip and fall complaint, please provide all items under both A and B.

11. Improvement Security:

- ☐ A. If construction shall be performed by Contractor, please provide improvement security, in the form of cash, check, bond or letter of credit, equal to 110% of the total construction cost.

12. Improvement Plans:

- ☐ A. If you do not have plans approved by the City, please provide a sketch of the proposed work showing all dimensions, property lines, existing improvements and proposed improvements.

13. MS4 Requirements: (If applicable)

- ☐ A. If the proposed work will create a soil disturbance, please provide a completed Erosion and Sediment Control Plan Worksheet (ESCP) or Storm Water Pollution Prevention Plan (SWPPP).
- ☐ B. If the proposed work creates or replaces more than 2,500 square feet of impervious surface, please provide a completed Post Construction BMP Worksheet.

14. Monument Preservation: (If applicable)

- ☐ A. If the proposed work will be in close proximity to property corners or other monuments, please provide the following from a Licensed Land Surveyor or Professional Engineer authorized to perform Land Surveying.
  - ☐ 1. Completed Acknowledgement of Monument Responsibility Certificate.
  - ☐ 2. Completed Acknowledgement of Monument Preservation Certificate (Required prior to sign-off of permit).

15. Traffic Control Plan: (If applicable)

- ☐ A. If the proposed work is in the City right of way, please provide a Traffic Control Plan designed in accordance with the MUTCD for temporary traffic control.

16. Utility Access Agreement: (if applicable)

- ☐ A. If construction includes the televising of City utility pipes, manholes, cleanouts, catch basins or lift stations, a Utility Access Agreement is required.

Applicant (or owner's authorized agent) hereby acknowledges that he/she has read the contents of this application, is familiar with and will abide by City of Turlock standards, specifications, drawings and ordinances. Failure to do so may result in postponement or cancellation of the work and Applicant will be responsible for any costs associated therewith. Applicant hereby assumes all responsibility to construct the improvements in compliance with City of Turlock standards, specifications, drawings and ordinances.

Signature of Applicant (or authorized agent) _____ Date _____

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1.	Location of Work:
2.	Owner:
3.	Contractor:

City of Turlock

EROSION AND SEDIMENT CONTROL PLAN WORKSHEET

FOR

SMALL CONSTRUCTION PROJECTS
SIDEWALK TEMPLATE

Serving the public interest in partnership with developers, homeowners, and contractors, in order to build a better community to ensure the safety, health and welfare of the citizens of Turlock.

City of Turlock
ESCP Worksheet for Small Projects
Rev. 8/2/22

What is this document for?

The City's Phase II MS4 NPDES General Permit issued by the State Water Board to the City, requires the City to develop and maintain a program to assure that sediment and other pollutants from construction activities do not flow into the City's storm water drainage system and, subsequently, impact local receiving waters. The City's Permit requires the City to require the owner of any construction project having soil disturbance to submit an Erosion and Sediment Control Plan (ESCP). The ESCP must identify potential sources of erosion and sedimentation associated with the project and identify the control measures (best management practices or BMPs) used to prevent erosion and control sedimentation within the project. This document is a worksheet to assist owners of small projects to determine appropriate control measures for their project.

Who is required to complete this document?

All construction projects that have soil disturbance and pass through plan check or the City's permitting process must develop an ESCP. Projects having more than 1 acre of soil disturbance or those projects that are part of a larger common plan may be required to comply with the State Water Board's Construction General Permit (CGP), which requires the development of a Storm Water Pollution Prevention Plan (SWPPP). For these larger projects, the CGP-required SWPPP may be submitted in lieu of the ESCP. For all other projects (small projects) having less than 1 acre of soil disturbance or those that qualify for a waiver or exemption from the CGP, they must submit an ESCP using this worksheet.

What is required in this document?

This worksheet requires basic project and contact information, as well as, basic site information including location, status, approximate start and end dates and the area of soil disturbance.

The Best Management Practices (BMPs) that will be used during construction are also required to be identified.

A basic site map showing the project boundaries, adjacent streets, storm drain inlets, placement of BMPs, and where construction work will be occurring is required to be included.

BMPs, as defined on the EPA's website, is "*a term used to describe a type of water pollution control. Storm water BMPs are techniques, measures or structural controls used to manage the quantity and improve the quality of storm water runoff. The goal is to reduce or eliminate the contaminants collected by storm water as it moves into streams and rivers.*"

For more details on BMPs please visit the California Storm Water Quality Association's website at:
www.casqa.org/resources/bmp-handbooks

or Caltrans's website at:
www.dot.ca.gov/hq/construc/stormwater/manuals.htm

City of Turlock
ESCP Worksheet for Small Projects
Rev. 8/2/22

City Use Only	
Permit No.:	
Date Issued:	
MS4 Inspector:	

1 Project Information

Project Name:	Sidewalk repair - 267 Florence
Project Address:	267 Florence
Project Size (sq. ft. or acres):	
Anticipated Construction Start Date:	
Anticipated Construction End Date:	
Soil Disturbance Area (sq. ft. or acres):	
Number of Storm Drain Inlets within 50 ft. of the soil disturbance:	

Does project require other permits or requirements? Yes No If so, check all that apply.	NPDES General Construction Permit (NOI & SWPPP required) NPDES Industrial General Permit MS Phase II Permit (ESCP and/or Post Construction BMP) 404 Permit (Clean Water Act) 401 Permit (Water Quality Certification) 1600 Agreement (Streambed Alteration) Waste Discharge Requirements (non-federal State Waters) Irrigated Lands Regulatory Program (Commercial Ag) Low or Limited Threat NPDES Permit (Dewatering Groundwater)

2 Owner Information

Name:	
Address:	
Phone Number:	
Email:	

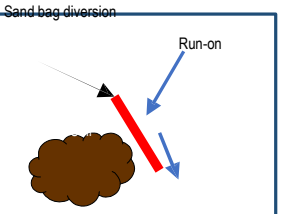
3 Contractor Information

Name:	
Company Name:	
Address:	
Phone Number:	
Email:	

4 Best Management Practices

4.1 Run-On Control BMPs

When surface flow of storm water runoff is allowed to pass through disturbed soils at an active construction project it can mobilize sediment and carry it into the municipality's storm drainage system and into the local receiving waters. This results in deposition of sediment in the municipal drainage system which causes more frequent maintenance and can cause flooding. The sediment is also harmful to the local waterways.



Does storm water have the potential to run-on to the construction site?	Yes X No
If yes, will storm water surface flow be diverted around any disturbed soil areas? Show how it will be diverted on the site map.	Yes No

4.2 Erosion Control BMPs

The definition of erosion is the detachment of soil particles. These particles can become detached by rain, wind, or construction activity. Although construction, by nature, disturbs soil. It is vital to place a temporary or permanent covering over disturbed soil as soon as possible. Projects are not allowed to leave areas of exposed soil that do not have a cover. On the table below and on the site map show how you will prevent erosion at your project.

CASQA Fact Sheet	BMP Name	BMP Selected? (Check Box)	Describe the BMP to be implemented. If not used, state the reason why.
EC-1	Scheduling (work will be conducted during the dry season)	√	Work during dry season
EC-2	Preservation of Existing Vegetation (existing vegetated areas will not be disturbed)	√	Parkway landscaping and lawn to be kept off or protected with tarp
EC-4	Area to be vegetated with landscaping, turf, or hydroseeding		Not Applicable
EC-7	Temporary Erosion Control using an erosion control blanket or geotextile	√	Tarp landscape areas when necessary
EC-6 & EC-8	Area covered with a temporary or permanent mulch including straw, wood, compost, hydromulch, or equivalent		Not Applicable
EC-16	Non-Vegetated Stabilization (covered with aggregate, paving, permanent structures / surfaces)	√	Replacing Sidewalk
WE-1	Wind Erosion Control (kept moist to prevent wind erosion)	√	Keep work area moist

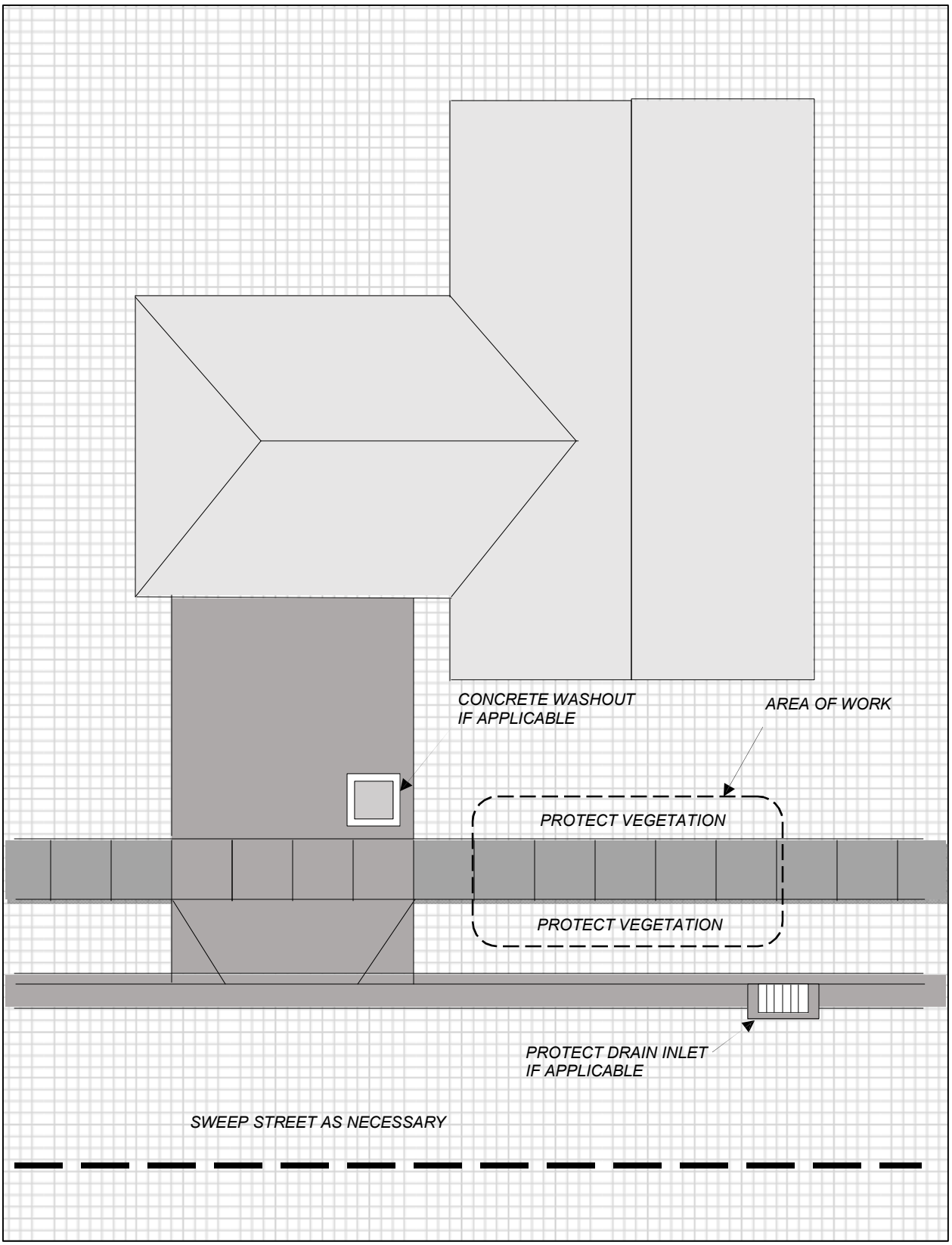
4.3 Temporary Sediment Control BMPs

Sediment control is accomplished by two ways. First, giving sediment every opportunity to settle out of storm water runoff while still on the project. Second, remove sediment from surfaces that has been carried or tracked off site before it enters the municipal drains. Each project must have effective perimeter sediment control. Drain inlets within 50 feet of the project must be protected. Any visible track out or sedimentation onto municipal property must be removed as soon as possible. On the table below and on the site map show how you will control sediment at your project.

CASQA Fact Sheet	BMP Name	BMP Selected? (Check Box)	Describe the BMP to be implemented. If not used, state the reason why.
SE-1	Temporary Silt Fence		Not Applicable
SE-2 or SE-3	Sediment basin or trap (all or some of the storm water drains to a retention pond or basin where sediment can settle out)		Not Applicable
SE-5	Temporary Fiber Rolls / Straw Wattles	√	Optional BMP to be placed at back of curb
SE-6 or SE - 8	Temporary Gravel Bag Berm or Sand Bag Barrier	√	Placed at DI's if applicable
SE-7	Street Sweeping (inspect roads and sidewalks daily and sweep as necessary)	√	As needed to remove sediment from roadway
MS4 Standard	Curb cutback (maintain a minimum of 4 inches of elevation difference between the disturbed soil and the top of the existing curb, sidewalk, or paved surface)	√	Optional BMP to be maintain at back of curb
SE-10	Temporary Drain Inlet Protection (mandatory for any DI's within 50 feet of the project)	√	Sand or gravel bags placed around drain inlet, if applicable.
SE-13	Compost Socks / Biofilter Bags		No applicable
MS4 Standard	Stabilized Construction Exit – Constructed with aggregate at the project owner's specification, but it must be effective in controlling trackout.		No applicable
TC-2	Stabilized Construction Roadways		No applicable
WM-03	Stockpile Management (stockpiles that have not been actively used in the last 14 days must be covered with an erosion control blanket or plastic sheeting and contained with a fiber roll or gravel bag berm)	√	Demo debris to be stockpiled and protected on site or hauled away daily.

4.4 Non-Storm Water Pollution Control BMPs

The City ordinances prohibit the discharge to its municipal drainage system of any wash water, unpermitted construction site dewatering, saw-cutting or grinding slurries, unpermitted hydrotest water, chlorinated swimming pool or fountain water, concrete or paint wash out, or spills of hazardous materials or other substances. On the table below, list any of the activities that may apply to your project; and on the site map show the location of these activities.

CASQA Fact Sheet	BMP Name	Activity Planned? (Yes/No)	Describe the BMP to be implemented. If not used, state the reason why.
NS-3	Paving, Sealing, Saw-cutting, Coring, and Grinding Operations	Yes	Vacuum up cement slurry after any concrete saw cutting activity
NS-7	Potable Water / Irrigation Testing and Discharge to the Municipal Drainage System	No	Not Applicable
NS-8	Vehicle and Equipment Cleaning Performed on Site	No	Not Applicable
NS-9 & WM-04	Vehicle and Equipment Fueling Performed on Site	No	Not Applicable
NS-10	Vehicle and Equipment Maintenance Performed on Site	No	Not Applicable
NS-12/13 & WM-08	Concrete, Stucco, Plaster, Tile, or Masonry Work	Yes	Wash out back at plant or provide concrete washout on site
WM-09	Temporary Sanitary Waste Facilities (port-a-potties)	No	Not Applicable
WM-01	Storage of Hazardous Materials on the Project Site (paints, solvents, acids, fuel, lubricants, etc.)	No	Not Applicable

5 Site Map (draw map below or attach another map)